Recognition of Prior Learning (RPL) Application Form

The institute
AUSTRALIAN AND NEW ZEALAND INSTITUTE OF INSURANCE AND FINANCE

Please complete form in block letters. Payment **must** accompany application form.

0285_0112_200

Personal Details

Your Master ID (if you do not have a Master ID please create one at www.theinstitute.com.au/apply)

Given Name

Middle Name

Family Name

Date of Birth

/ / 19 Y Y

Business Phone

( )

Home Phone or Mobile

( )

Email

Business Name

Course for which you are seeking RPL

All administration and assessment fees must be paid with application.

	Credit Transfer Mutual Recognition*	RPL Based on Non-Formal & Informal Learning***	ANZIIF Internal Credit (Pre 2005)****
Certificate IV in General Insurance	☐	☐	☐
Diploma of General Insurance	☐	☐	☐
Diploma of Insurance Broking	☐	☐	☐
Diploma of Life Insurance	☐	☐	☐
Diploma of Loss Adjusting	☐	☐	☐
Diploma of Financial Planning	☐	☐	☐
Advanced Diploma of Financial Planning	☐	☐	☐
Diploma of Risk Management	☐	☐	☐
Advanced Diploma of Risk Management	☐	☐	☐
Diploma of Workers Compensation/Personal Injury Management	☐	☐	☐

RPL Product	2012 Prices	
	AUD	NZ
*Credit Transfer – Mutual Recognition Administration Fee	$105	NA
*** RPL Based on Non-Formal & Informal Learning Administration Fee	$190	$210
Assessment Fee per module	$525	$585
**** ANZIIF Internal Credit (Pre 2005) Administration Fee	$105	$115
*** RPL for Business Fundamental Unit	$150	$165

List the modules for which you are applying for credit

(Please refer to Website for module details www.theinstitute.com.au/en/Education/Professional-Qualifications)

Module Code (eg. FSI403)	Module Name

***Please confirm your eligibility with RPL Assistant Karena Miller- kmiller@theinstitute.com.au before submitting your application**

Checklist for RPL Application – What you need to provide

Credit Transfer Mutual Recognition

- ☐ Completed application form with fee payment
- ☐ Certified copy of Statement(s) of Attainment and/or qualification(s)

RPL based on Non-Formal & Informal Learning

- ☐ Do you have 5 or more years experience in the industry/stream e.g. broking; loss adjusting?
- ☐ Resume
- ☐ Completed application form with fee payment (please note: details will be sent to you on how to complete your portfolio once the application form is received)

ANZIIF Internal Credit (Pre 2005)

- ☐ Completed application form with fee payment

Payment Details

(Applications will not be processed without payment details)

Please debit my Credit Card (please tick)

☐ Amex ☐ Diners Club ☐ Visa

☐ Mastercard

Card Number

Name on Credit Card

Expiry Date

/

Signature of Cardholder

A $

NZ $

***New Zealand residents pay in New Zealand dollars only.**

My application fee will be paid by (please tick):

☐ Cheque / Bankdraft Enclosed

☐ Bank Transfer (Date of transfer) / / 20 Y Y

Cheques to be made payable to Australian and New Zealand Institute of Insurance and Finance. Bank transfers often incur bank fees. Please ensure these fees are accounted for in your transfer.

Privacy Statement

The Australian and New Zealand Institute of Insurance and Finance (the Institute) collects and stores your personal information for the purposes of providing membership services, providing education and training programs, improving and promoting products and services, meeting education regulatory reporting and compliance requirements, and promoting your membership status in various ways. For full details of our Privacy Policy refer to our website www.theinstitute.com.au/privacy. The Institute produces lists of members and CIPs to promote membership/CIP status for circulation within the insurance industry and in Institute publications (including in the Journal and on the Institute website). Please indicate if you do not wish to have your name included on such lists by emailing customerservice@theinstitute.com.au

Many employers support their staff membership. The Institute on occasions is asked to supply membership details to employers. Please indicate if you do not wish to have your results released to your employer by emailing customerservice@theinstitute.com.au, quoting your Master ID and advising that you do not agree to the Institute releasing your results to your membership details to your employer this year.

All Institute members are bound by the Institute's Constitution and Regulations and Code of Ethics and Standards of Professional Conduct. These can be accessed at www.theinstitute.com.au. Payment of the annual membership fees implies agreement to abiding by these Institute membership requirements.

Declaration

I declare that to the best of my knowledge the information supplied in this enrolment is correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my enrolment may result in withdrawal of any offer of a place and that such withdrawal may take effect at any stage of the course, at the discretion of the Institute. I agree to abide by the Statutes, Rules and Regulations of the Institute.

Signature

Date

Please return this completed application form with correct fee to the Australian and New Zealand Institute of Insurance and Finance.

Mail to:
Level 8, 600 Bourke Street
Melbourne VIC 3000
Australia

Fax to:
(+61 3) 9642 4166

This acts as a tax invoice upon payment of the fee.
ABN 56 004 320 076